



TERMS OF REFERENCES

National Consultancy: Conduct Needs Assessment for a model of integrated child protection and justice for children services for children in contact with the law in two selected municipalities

Duty station: Prishtina, with frequent filed visits to two selected municipalities, Peja and Ferizaj.

Application deadline: 07 December 2018

Duration of Assignment: 14 days

Project description

The assignment will contribute to the overall purpose of ensuring a greater number of children have access to quality justice for children services in two municipalities through the demonstration of a model of integrated services for children in contact with the law, which will empower municipalities to provide services with available resources. Specifically, this assignment is to conduct an assessment of level of availability and quality of relevant services provided by municipal institutions and other relevant services providers in the field of justice and child protection in municipalities of Peja and Ferizaj.

The activity is part of the project **“Prevention of bullying and conflict among children in Gjakova and Gjilan and expansion of intervention in two new municipalities in Ferizaj and Peja”** funded by UNICEF and implemented by PEN, 2018- 2019. This project aims to raise awareness among teachers, parents, and students about the phenomenon of bullying and conflict that may occur among children. By conducting training series and lectures, the project will contribute to the creation of a safe school environment by informing parents, teachers, and students about effective ways of communication. As a result, it will enable the creation of preventive mechanisms of conflict and bullying in school.

Consultancy purpose

The purpose of this consultancy is to compile two Needs Assessment Reports in the municipalities of Ferizaj and Peja, by conducting a detailed assessment in selected municipalities on the situation of children with regards to justice for children, identifying the risk and protective factors that may determine the likelihood of children coming into contact or conflict with the law.



The assessment should define the best approach for strengthening and offering integrated preventive, protective and reintegration services and improving access to child-friendly justice and child protection services at the local level. It should also identify the municipal system, institutions and actors which have a direct and indirect influence on the final outcomes for children in the area of justice and child protection.

Based on the findings and recommendations of the assessment, the national Consultant should coordinate the drafting and finalization of the Action Plan for each municipality with overall aim to improve the situation of children in conflict and contact with the law, in two municipalities by demonstrating a model of sustainable integrated preventive and response services for children. In order to ensure participation in the development of the Action Plan this activity will require additional meetings, coordination and consulting with service providers, available municipal and community related mechanisms. Local Action Plans will be developed in close cooperation and with direct inputs of the Probation Service, Center for Social Work, Directorate of Education, Kosovo Police and other relevant child protection institutions and local NGO-s at municipality level, who will identify the best approaches/strategies and activities for prevention, protection and reintegration of children in conflict with the law as well as children at risk.

Methodology and approach to be used:

The methodology will be participatory and child protection based, looking at issues both from a gender and equity perspective. The assessment can be undertaken by conducting desk review and analysis, round tables, workshops, field visits, focus groups and key informant interviews, including with children. It will focus on the quality of existing prevention, protection and reintegration services provided for children in contact with the law by the relevant institutions such as: Center for Social Work, Police, municipal directorates (health, social welfare and education), Probation Service of Kosovo, schools, victim shelters, legal aid offices and civil society or NGOs.

Main duties and expected deliverables

- Desk review and analysis including review of the relevant child protection policies, regulations, admin instructions, municipal strategies, action plans and other related available documents.
- Conduct field visits, including focus group discussions and individual interviews with relevant stakeholders, at central and local level, municipal authorities, civil society, children, families and communities at two selected municipalities.
- Share the draft of the Action Plan, for each municipality, for review and comments by PEN, UNICEF, partners and other relevant stakeholders from respective municipalities and from central level. Organise # of workshops with relevant actors for finalising the Action Plan.



- Finalization of the Action Plans including the inputs/comments of the PEN, UNICEF and municipal authorities and other stakeholder, partners etc.
- Final Assessment Report with main findings of the assessment and a concise Action Plan for each municipality, with clear timelines of its implementation, clear actions and models of services for strengthening the child protection system at local level and development of integrated preventive and response services

Qualifications and competencies

- Relevant Master's Degree in Psychology or Social Work, Sociology, Law, Social Sciences or other relevant areas.
- Minimum 4 years of professional expertise in program/project evaluation, impact assessment/development of programs/strategies;
- Experience in the field of child protection and justice;
- Extensive experience in working with children in conflict with the law/children with anti-social behavior;
- Extensive experience in conducting similar assessments
- Excellent analytical, oral and written communication and reporting in Albanian and English

Application procedure

The following documents should be submitted to the email info.ngopen@gmail.com until **07.12.2018, 16:00pm** with the subject: **Consultancy Application - *Conduct Needs Assessment for a model of integrated child protection and justice for children services for children in contact with the law in two selected municipalities.***

- CV containing information on past experience and professional and academic background, which validate your suitability for the offered position;
- Previously published relevant reports;

The application is open to individuals, and only shortlisted candidates will be contacted for the interview.

